ⅴ Training Management

Training management that is sophisticated and easy-to-use

Traditional corporate learning technologies make it difficult to manage a robust training program due to lack of automation that enable consistent job-readiness tracking and learner progress and compliance. With a unified cloud-based Quality and Health, Safety, and Environment (HSE) incident management software solution, organizations can easily and effectively manage document control and training, quality processes and HSE incidents in a single application.

QualityOne Training Management streamlines the creation, distribution, consumption and reporting of training by seamlessly working with your document control and QMS and HSE applications. Quality or HSE events in QualityOne can automatically trigger training tasks in Training Management that are assigned to learners based on their learner role, which can be flexibly mapped to job function, department, location or other critical attributes. Individuals are notified of new training assignments and can easily access training content and complete training tasks – making it effortless for everyone to stay compliant. Demonstrating compliance is easy with centralized training records and a single audit trail, reducing audit preparation time and always staying audit-ready.

Key Business Benefits

Qualification Management:
Create and manage sophisticated training matrices using flexible, role-based alignment of users and content.

Greater Training Compliance:
Learners can view upcoming or complete training tasks with an intuitive user experience that makes it easy even for the occasional user to quickly search and access training history.
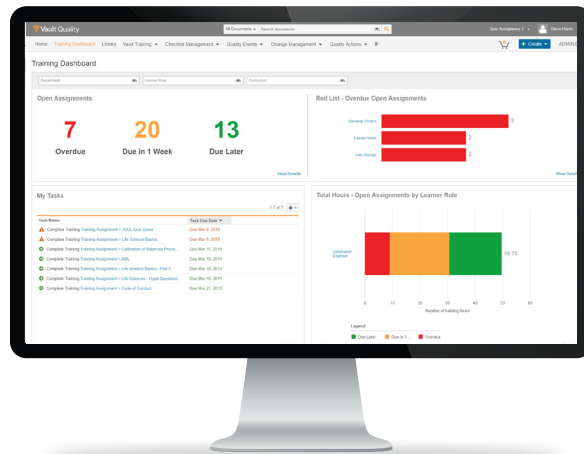
Unified System:
Seamlessly manage training programs, quality and safety processes, and content together with a unified suite of applications accessible via a common user experience.

Always Audit and Inspection Ready:
Easily demonstrate learner compliance and training content approval with configurable reports and centralized, comprehensive training records and activities.

▼ Training Management

Features

Robust Training Application

Rapidly deploy an industry leading training solution that includes best practice workflows, dashboards, and reports.

End-to-end Training Content Management

Collaboratively manage the complete lifecycle of training content— from authoring to approval, assignment, and completion—in one application.

Role-based User Experience

Easily track completed, coming due and overdue assignments with a role-based home page for trainees, managers, and training coordinators.

Evaluate Competency

Comprehension and competency-based knowledge can be evaluated using the application's native quiz tool. Passing grade thresholds can be defined and quizzes retaken as needed.

Training Matrices

Manage curricula and training assignments based on job functions or roles for knowledge, skill development, and qualification.

Task Notification

Regularly notify trainees and managers on upcoming or past due training tasks.

Reports and Dashboards

Track, monitor, and demonstrate employee qualifications, see who trained on specific content, or create your own dashboards and reports.

Automated Assignments

Reduce administration overhead by automatically assigning training tasks and/or curricula based on job function, role, recurring training requirements or document revision.

Audit Trail

Demonstrate compliance with a single, comprehensive audit trail capturing all training events—including adding/removing an assignment to curricula or job roles, or completion of training tasks.

Content or Event-driven Tasks

Trigger training tasks based on quality or safety events such as approval of relevant content changes, CAPA plans, periodic review, or retraining.

Mobile Access

Trainees can securely access training content and managers can view status reports on any device, anywhere, anytime.

About Veeva

Founded in 2007, Veeva NYSE (VEEV), is a global provider of industry-specific cloud software solutions that address the unique operating challenges and regulatory requirements of the consumer products and chemical industries. Our solutions help R&D, quality, regulatory and commercial teams eliminate inefficiencies and bring high-quality, safe, sustainable products to market without compromising compliance. Veeva is headquartered in the San Francisco Bay Area, with offices throughout North America, Europe, Asia, and Latin America. Learn more.